

MINUTES OF PENZANCE TOWN COUNCIL (PRECEPT) MEETING held in The Alverne Room, St John's Hall, Penzance on Monday 28 January 2019 at 7.00pm

PRESENT

Councillor R B Cliffe (Town Mayor)
N C Broadhurst (Deputy Mayor)

Councillors D J Axford
K M Baker
S J Bosworth
S M Cordel
N A Davis
J H Dixon
W Elliott
T L Halliday
J M How
B Jackson
J S Lambourn
R A Mann
N G Pengelly
N N Waller
P Young

Also present: Hester Hunt (Town Clerk), Teresa Fogarty Paula Smith (Support Services Manager/Responsible Finance Officer, 1 member of the public.

84. APOLOGIES FOR ABSENCE

Councillors A L Bates, C A C White

Absent without apologies: Councillor S J Reed

85. DECLARATIONS OF INTEREST

None.

86. PUBLIC PARTICIPATION TIME

No-one wishing to speak.

87. TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted **Public Bodies [Admission to Meetings] Act 1960**

There were no confidential items to be discussed.

88. TO APPROVE WRITTEN REQUESTS FOR DISPENSATION

No requests had been submitted.

89. REPORTS FOR DECISION

(a) Payroll Software: Annual Renewal

The Finance & General Purposes Committee, at the meeting of 21 January 2019, resolved to recommend to the Town Council an increase in the Payroll Software budget of £1,392 from 2019/20 to meet the annual licence cost of a multiple user licence.

It was unanimously

RESOLVED – to approve an increase in the Payroll Software budget (3005/12) to £1,392, commencing 2019/20, to meet the annual licence costs.
(Proposed: Cllr Dixon; seconded: Cllr Davis.)

(b) Community Toilet Scheme

At the meeting of 21 January 2019, the Finance & General Purposes Committee agreed to recommend that the Community Toilet budget be increased by £3,500 to £16,500 to enable an additional 4 facilities to be included in the Community Toilet Scheme for the 2019/2020 financial year.

It was

RESOLVED – to approve an increase in the Community Toilet budget line (1070) of £3,500 to £16,500 to enable an additional 4 facilities to be included in the Community Toilet Scheme for the 2019/2020 financial year.
(Proposed: Cllr Broadhurst; seconded: Cllr Cordel.) 14 for; 3 against.

(c) Lone Working: Mobile Phone Provision

On 21 January 2019, the Finance & General Purposes Committee agreed to recommend that the Town Council increase budget line 1040 Protective Clothing and Equipment by £1,856 for the financial year 2019/2020 to accommodate the cost of providing mobile phones for those employees who carried out 'lone working'.

It was

RESOLVED – to approve an increase in budget line 1040 Protective Clothing and Equipment of £1,856 to £3,356 from the financial year 2019/2020.
(Proposed: Cllr Dixon; seconded: Cllr Mann.) 15 for; 2 against.

- (d) Confirm the draft estimates for 2019/20 to 2021/22 forming the Town Council Precept

Members were presented with draft budget estimates for the financial years 2019/20 to 2021/22 and it was

RESOLVED – to approve:

- The draft estimates for 2019/20 – 2021/22 as presented in Appendix A to these Minutes;
- The setting of a precept sum of £1,389,218 and an increase in precept charges of 3.19% for 2019/20.

(Proposed: Cllr Cordel; seconded: Cllr Broadhurst.) 16 for; 1 against.

The meeting closed at 7.21pm

Town Mayor
11 February 2019