

MINUTES OF THE LEISURE AND AMENITIES COMMITTEE MEETING held in the St Piran Room, Penlee Centre, Penlee Park, Penzance on Monday 17 December 2018 at 7.00pm.

PRESENT

Councillors B Jackson (Chairman)

Councillors D J Axford
N C Broadhurst
R B Cliffe
N A Davis
J S Lambourn
R A Mann
P Young

Also present: Ben Brosgall (Leisure & Amenities Manager), Teresa Fogarty (Senior Administration Officer), 1 member of the public.

35. APOLOGIES FOR ABSENCE

Councillors: K M Baker

Absent without apologies: Councillors S J Bosworth, W Elliott, S J Reed

36. TO RECEIVE DECLARATIONS OF INTEREST

None received.

37. PUBLIC PARTICIPATION

None.

38. TO RESOLVE TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC

There were no confidential items to be considered.

39. TO CONFIRM MINUTES OF THE MEETING HELD ON 19 NOVEMBER 2018

The minutes of the meeting having already been distributed, it was unanimously

RESOLVED – that the Chairman sign the Minutes as a true and correct record.
(Proposed: Cllr Lambourn; seconded: Cllr Davis.)

40. REPORTS FOR DECISION

(a) Allotment Policy

Following the consultation with tenants on the draft Allotment Policy, members were presented with a compilation of the comments received from the tenants.

Following further discussion, it was unanimously

RESOLVED – that the Leisure and Amenities Committee approves the revised Policy Document and letter that should be sent to all tenants.

(Proposed: Cllr Axford; seconded: Cllr Young.)

(b) Penlee Park Play Equipment

Quotes had been received for refurbishing the toddler play equipment in Penlee Park and members were asked to consider whether they would like the quotes to be revised to allow for the provision of ‘inclusive’ items of play equipment to be provided, including the necessary path works to enable wheelchair users to access and utilise the play equipment.

Members welcomed this proposal and it was unanimously

RESOLVED – to authorise the Leisure and Amenities Manager to incorporate up to two additional pieces of “inclusive” play equipment suitable for use by wheelchair users to be added to quotes for the Penlee Play Park works. The Leisure and Amenities Committee also approves a delegated decision by the Mayor, Town Clerk and Chair of the Committee to assess the quotes and appoint a contractor once the quotes have been finalised in the new year.

(Proposed: Cllr Axford; seconded: Cllr Broadhurst.)

(c) Community Toilet Scheme

The Finance & General Purposes Committee, at its meeting on 26 November 2018, resolved that this item should be referred back to the Leisure & Amenities Committee for further consideration.

The accessibility of the facilities in the premises involved was queried and it was confirmed that those in ‘Poppies’ and ‘The Exchange’ had full accessibility.

The Leisure and Amenities Manager had provided members with an in-depth report into the proposal, with further pertinent information, and it was unanimously

RESOLVED – to recommend to the Finance & General Purposes Committee for an increase in the Community Toilet budget line of £3,500.00 to enable an additional 4 facilities to be included in the Community Toilet Scheme for the 2019/2020 financial year.

(Proposed: Cllr Axford; seconded: Cllr Broadhurst.)

(d) Lone Working - Mobile Phone Provision

The Finance & General Purposes Committee, at its meeting on 26 November 2018, resolved that this item should be referred back to the Leisure & Amenities Committee for further review and information to be provided.

The Leisure & Amenities Manager provided further information on the type of set-up that would be suitable for the Leisure & Amenities team at this time and explained that a more comprehensive system such as that used by Newquay and Falmouth (involving mobile phones and a radio system) was not yet required by Penzance.

The report included costings for insurance cover for the mobile phones but it was proposed by Cllr Cliffe and seconded by Cllr Mann that this was not necessary as the Town Council could cover the cost of any potential damage or loss. This motion was put to the vote, the result of which was 7 for; 1 against.

It was therefore unanimously

RESOLVED – to recommend to the Finance & General Purposes Committee an increase in budget line 1040 Protective Clothing and Equipment of £1,856 from the 2019/20 financial year to allow for the provision of mobile phones for all Leisure and Amenities Staff who might carry out lone working and an additional phone for contractor out of hours emergencies. The amount was to include the removal of insurance costs, to be replaced by an amount of £200 per year to replace a handset if required.

(Proposed: Cllr Cliffe; seconded: Cllr Mann.)

(e) Weed Treatment Programme

The weed treatment programme for 2018 had been completed and it was reported that the four treatments carried out through the growing season had been successful in suppressing the weed growth.

Members were provided with details and maps of the residential areas that had been treated and it was noted that the successful spraying programme had resulted in a significant reduction in the number of complaints received by the Town Council office.

It was unanimously

RESOLVED – to authorise the Leisure & Amenities Manager to obtain quotes for the weed treatment programme for the 2019 season to replicate the service that was delivered in 2017 and 2018.

(Proposed: Cllr Broadhurst; seconded: Cllr Mann.)

(f) Christmas Lights

The Christmas lights agreement was in the final year of a three year contract and it was recommended that quotations and proposals be sought from contractors for a new three year agreement. It was therefore unanimously

RESOLVED – to authorise the Leisure & Amenities Manager to obtain quotes for the suspended Christmas Lights delivery in Penzance.
(Proposed: Cllr Axford; seconded: Cllr Broadhurst.)

(g) **Penzance Tennis Club Tree Works**

Penzance Tennis Club had requested that some of the trees surrounding courts 6 and 7 be cut back to allow for the floodlights to be lowered to the ground for testing.

The trees had been assessed by a tree inspection officer and were found to be in good health and not in need of any works on a health and management basis. It had been proposed to Penzance Tennis Club that the cost of the work could be split between the two organisations but the proposal had not met with a favourable response.

Members were mindful to support the Tennis Club and it was proposed by Cllr Cliffe and seconded by Cllr Davis that: 'The Committee should authorise the works to be undertaken on the area surrounding Penzance Tennis Club's courts 6 and 7 at a cost of £1,260, which included planning application and site clearance. The work to be funded from budget line 1105 Other Amenities Expenditure.'

The motion was put to the vote, the result of which was 3 for; 5 against. The motion duly fell.

(h) **Penlee Park Boundary Fence**

Comments had been received from Penzance Football Club and St Mary's CE School regarding the south west boundary of Penlee Park that bordered both the football ground and the school playing field.

The Town Council had always maintained a natural border on this boundary. Members were provided two quotes for the installation of a 1.8 metre powder-coated fence along the length of the boundary; the quotes were in the region of £10,000 to £11,000.

It was suggested that an alternative type of fencing, such as chain link, could be utilised and it was unanimously

RESOLVED – to authorise the Leisure & Amenities Manager to investigate alternative forms of fencing and associated costs for the boundary with the Football Club and separately for the boundary with St Mary's CE School playing field, and that the results of these investigations would be brought back to the Leisure & Amenities Committee for further consideration.
(Proposed: Cllr Cliffe; seconded: Cllr Axford.)

41. REPORTS FOR INFORMATION

(a) Budget Monitoring

The budget monitoring report for the financial year up to 30 November 2018 was presented.

42. MATTERS ARISING FOR REPORT ONLY

None.

The meeting closed at 8.05pm

Chairman
11 March 2019