

PENZANCE TOWN COUNCIL

Encompassing Gulval, Heamoor, Mousehole, Newlyn & Penzance



**TOWN CLERK:
HESTER HUNT**

**PENLEE CENTRE
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PENZANCE
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3 July 2018

To: All Town Councillors

You are hereby summoned to a meeting of the Penzance Town Council to be held in The Alverne Room, St John's Hall, Penzance on Monday 9 July 2018 at 7.00 pm to discuss the business set out in the Agenda below.

A handwritten signature in cursive script that reads "Hester Hunt".

Hester Hunt
TOWN CLERK

cc: Council's Chaplain, Cornwall Councillors (Penzance), Inspector of Police (Penzance),
The Press

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.

Prior to the commencement of the business to be transacted the following will take place:-

Prayers

AGENDA

1. Apologies for absence
2. Declarations of Interest. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25. *(Cornwall Code of Conduct 2014)*
3. Public participation time (lasting up to 15 minutes in total)
4. Presentations –
 - (a) Jodie Tellum, Young People Cornwall
 - (b) Richard McKie – 'Young People Cornwall's proposal for youth services for Penzance
5. Cornwall Councillors' reports

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6. To resolve to exclude members of the press and public. To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted. **Public Bodies [Admission to Meetings] Act 1960.**
7. To approve written requests for dispensation
8. To confirm the Minutes of the Town Council meeting of 21 May and the Extraordinary Town Council meeting of 12 June 2018 (see attached)
9. To deal with business expressly required by statute to be done
10. To receive questions from members of which prior written notice has been given (SO No.15)
11. Town Mayor's Announcements (to follow)
12. To note the Minutes of the following Committee meetings (see attached):-
 - (a) Planning Committee – 23 May and 13 June 2018
 - (b) Penlee House – 4 June 2018
 - (c) Leisure & Amenities – 11 June 2018
 - (d) Finance & General Purposes – 18 June 2018
 - (e) Personnel Committee – 15 May 2018
13. Reports for decision (see attached):-
 - (a) Town Centre Public Seating Policy
 - (b) Town Manager proposal
 - (c) Jubilee Pool – appointment of Board member
 - (d) Penzance AFC – tenancy agreement
 - (e) Remembrance Sunday 2018 – Centenary of end of WWI
 - (f) Reports from other Committees:-
 - (i) CCTV re-installation works
 - (ii) Gulval Allotments access works
 - (iii) Statutory property inspections
 - (iv) Legionella testing
14. Reports from outside bodies for information – no reports submitted
15. Reports for information (see attached):-
 - (a) General Data Protection Regulations (GDPR) - update
 - (b) Appointment of Communications Officer
 - (c) Penzance Town Council Strategic Plan
 - (d) Update on social issues (to follow)
16. Confidential reports for decision (see attached)
 - (a) Penlee Lodge – tenancy agreement
 - (b) Personnel Committee – Disciplinary progression
 - (c) Health & Safety Schedule of Services
 - (d) AdvantEDGE contract renewal
17. Matters arising for report only