

PENZANCE TOWN COUNCIL

Encompassing Gulval, Heamoor, Mousehole, Newlyn & Penzance



**TOWN CLERK:
HESTER HUNT**

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22 January 2019

To: All Town Councillors
Cornwall Councillors, Penzance
The Press

You are hereby summoned to a meeting of the Penzance Town Council to be held in The Alverne Room, St. John's Hall, Penzance on Monday 28 January 2019 at 7.00 pm to discuss the business set out in the Agenda below.

Hester Hunt
TOWN CLERK

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.

Prior to the commencement of the business to be transacted the following will take place:-

AGENDA

1. Apologies for absence
2. Declarations of Interest. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25. (Cornwall Code of Conduct 2014)
3. To resolve to exclude members of the press and public. To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted. Public Bodies [Admission to Meetings] Act 1960 and Section 100 Of the 1972 Local Government Act.
4. Public Participation Time (lasting up to 15 minutes)
5. To approve written requests for dispensations

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6. Reports for decision: -
 - (a) Payroll Software: Annual Renewal
 - (b) Community Toilet Scheme 2019
 - (c) Lone Working: Mobile Phone Provision
 - (d) Confirm the Draft Estimates 2019/20 to 2021/22 forming the Town Council Precept for 2019/20