

# PENZANCE TOWN COUNCIL

*Encompassing Gulval, Heamoor, Mousehole, Newlyn & Penzance*



TOWN CLERK:  
HESTER HUNT

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15 May 2018

To: All Town Councillors

You are hereby summoned to a meeting of the Penzance Town Council to be held in The Alverne Room, St John's Hall, Penzance on Monday 21 May 2018 at 7.00 pm to discuss the business set out in the Agenda below.

Hester Hunt  
TOWN CLERK

cc: Council's Chaplain, Cornwall Councillors (Penzance), Inspector of Police (Penzance),  
The Press

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.

**Prior to the commencement of the business to be transacted the following will take place:-**

**Prayers**

## AGENDA

1. Apologies for absence
2. Declarations of Interest. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25. *(Cornwall Code of Conduct 2014)*
3. Public participation time (lasting up to 15 minutes in total)
  - (a) Presentation by Tim Pullen re: Penzance Neighbourhood Plan / Petition for inclusion of policy preventing new housing being used as second homes or holiday lets
4. Cornwall Councillors' reports

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5. To resolve to exclude members of the press and public. To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted. **Public Bodies [Admission to Meetings] Act 1960.**
6. To approve written requests for dispensation
7. To confirm the Minutes of the Extraordinary Town Council meeting of 26 March and Annual Town Council meeting of 8 May 2018 (see attached)
8. To deal with business expressly required by statute to be done
9. To receive questions from members of which prior written notice has been given (SO No.15)
10. Town Mayor's Announcements (to follow)
11. To note the Minutes of the following Committee meetings (see attached):-
  - (a) Planning Committee – 11 April and 2 May 2018
12. Reports for decision (see attached):-
  - (a) Annual Report 2017/18:-
    - (i) Approval of Annual Internal Audit Report 2017/18
    - (ii) Approval of Governance Statement 2017/18
    - (iii) Approval of Accounting Statement 2017/18
  - (b) Local Government Pension Scheme - Abatement of Pension in Payment
  - (c) Jubilee Pool Operations/Maintenance Grant
  - (d) Budget for new staff post - Communications Officer
  - (e) Change to Town Council Office opening hours
  - (f) Establishment of a Social Issues Working Group
  - (g) Mayoral Photographs Project
  - (h) Plastic Free Penzance – Golowan Festival 2018
  - (i) Plastic Free Penzance representative
  - (j) Delegated decision to appoint specialist legal advisor (to follow)
  - (k) Amendment to Personnel Committee Terms of Reference
13. Reports from outside bodies for information (see attached)
  - (a) 50+ Forum
  - (b) Friends of Penlee House
  - (c) Memory Café
14. Reports for information (see attached):-
  - (a) Golowan Festival 2018
  - (b) Shopwatch
  - (c) Penzance Projects update
15. Matters arising for report only