

PENZANCE TOWN COUNCIL

Encompassing Gulval, Heamoor, Mousehole, Newlyn & Penzance



**TOWN CLERK:
HESTER HUNT**

**PENLEE CENTRE
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5 February 2019

To: All Town Councillors

You are hereby summoned to a meeting of the Penzance Town Council to be held in The Alverne Room, St John's Hall, Penzance on Monday 11 February 2019 at 7.00 pm to discuss the business set out in the Agenda below.

A handwritten signature in black ink that reads "Hester Hunt".

Hester Hunt
TOWN CLERK

cc: Council's Chaplain, Cornwall Councillors (Penzance), Inspector of Police (Penzance),
The Press

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.

Prior to the commencement of the business to be transacted the following will take place:-

Prayers

AGENDA

1. Apologies for absence
2. Declarations of Interest. Members to declare disclosable pecuniary interests and non-registerable interests (including the details thereof) in respect of any items on this agenda, including any gifts or hospitality exceeding £25. *(Cornwall Code of Conduct 2014)*
3. Public participation time (lasting up to 15 minutes in total)
 - (a) Richard Hockin, Chair of Solomon Browne Memorial Hall Trustees
 - (b) Tamsin Lees, Community Safety Manager, Cornwall Council
4. Cornwall Councillors' reports
5. To resolve to exclude members of the press and public. To agree any items to be dealt with after the public (including the press) have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted. *Public Bodies [Admission to Meetings] Act 1960.*

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6. To approve written requests for dispensation
7. To confirm the Minutes of the Town Council meetings of 10 December 2018 and 28 January 2019 (see attached)
8. To deal with business expressly required by statute to be done
9. To receive questions from members of which prior written notice has been given (SO No.15)
10. Town Mayor's Announcements (see attached)
11. To note the Minutes of the following Committee meetings (see attached):-
 - (a) Planning Committee – 19 December 2018, 16 January 2019
 - (b) Penlee House – 14 January 2019
 - (c) Leisure & Amenities – 17 December 2018
 - (d) Finance & General Purposes – 21 January 2019
12. Reports for decision (see attached):-
 - (a) Solomon Browne Memorial Hall
 - (b) Jointly funded ASB Caseworker for Penzance – 12 month trial
 - (c) Penzance Town Council Strategic Plan
 - (d) Communications Strategy
 - (e) Youth Services Strategy
 - (f) Devolution of services from Cornwall Council
 - (g) Penlee House – transfer of funds from the Conservation Fund
13. Reports from Outside Bodies for information:-
 - (a) Penzance Neighbourhood Plan (verbal – Cllrs Davis/Elliott)
 - (b) Penzance Regeneration Partnership (verbal – Cllr Pengelly)
 - (c) Penzance BID (verbal – Cllr How)
 - (d) Penzance Civic Society (attached – Cllr Cordel)
14. Report for information:-
 - (a) Penzance Football Club agreement (verbal update)
 - (b) Golowan Festival 2019 – update report from Golowan Festival CIC
15. Confidential report for decision (see attached):-
 - (a) Health & Safety support – contract renewal (to follow)
 - (b) Penlee House – Exhibition transport costs
 - (c) Devolution Programme – Legal Advice & Services
16. Confidential report for information (see attached):-
 - (a) Staff working hours over the Christmas period
17. Matters arising for report only