

# PENZANCE TOWN COUNCIL

*Encompassing Gulval, Heamoor, Mousehole, Newlyn & Penzance*



**TOWN CLERK:  
HESTER HUNT**

**PENLEE CENTRE  
PENLEE PARK  
PENZANCE  
CORNWALL TR18 4HE  
Telephone: (01736) 363405  
Email: [info@penzancetowncouncil.co.uk](mailto:info@penzancetowncouncil.co.uk)**

29 May 2018

To: Councillors      D J Axford                      S M Cordel  
                                 K M Baker                      J H Dixon  
                                 A Bates                         H M How  
                                 N C Broadhurst               S J Reed  
                                 R B Cliffe                      P Young

The Press and all other Town Councillors for information.

## PENLEE HOUSE COMMITTEE

**NOTICE IS HEREBY GIVEN** that a meeting of the Penlee House Committee will be held in the St Piran room, Penlee Centre, Penzance on Monday 4 June 2018 at 7.00 pm to discuss the business set out in the Agenda below.

A handwritten signature in black ink that reads "Hester Hunt".

Hester Hunt  
TOWN CLERK

**Prior to the commencement of the business, there will be an opportunity for members of the public to address the Committee.**

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.

## AGENDA

1. Election of Chair and Vice-Chair
2. Apologies for Absence
3. Declarations of interest – Members to declare any interests they may have in agenda items in accordance with the requirements of the Local Authorities  
*(Cornwall Code of Conduct)*

**PENZANCE TOWN COUNCIL**  
*Encompassing Gulval, Heamoor, Mousehole, Newlyn & Penzance*

4. Exclusion of press and public

To resolve to exclude members of the press and public. To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted. (*Public Bodies [Admission to Meetings] Act 1960*)

5. Minutes of the meeting held on 5 March 2018 (already circulated)

6. Reports for information (see attached)

(a) Penlee House Director's Report

- (i) Exhibitions
- (ii) Events and Education
- (iii) Acquisitions
- (iv) Staff
- (v) Income
- (vi) Groups

(b) Audience Finder Survey Report

(c) Finance Report

7. Confidential Report for Decision (see attached)

(a) **Cleaning Contract**

8. Matters arising for report only