

**MINUTES OF THE PENZANCE TOWN CENTRE REGENERATION BOARD MEETING** held at 5pm on Monday 26<sup>th</sup> March 2018 in the Zennor Building, Penwith College

**Present:** Martin Tucker (Penwith College)  
Dick Cliffe (Mayor)  
Sarah Shaw (Penzance Chamber of Commerce)  
Nigel Davis (Penzance Town Council)  
Tim Dwelly (Cornwall Council)  
Simon Elliott (Cornwall Council)  
Nick Hood (Penzance BID)  
Jonathan How (Penzance Town Council)  
James Hardy (Cornwall Council)  
Kevin Brownridge (Perfect Moment)  
Cornelius Olivier (Cornwall Council)

**1. Apologies for absence**

Mario Fonk, Jessica Colliver, Susan Stuart, Sue Nicholas, Ian Harris

**2. Declarations of interest**

None

**3. Exclusion of press and public for confidential items**

None

**4. Minutes of meeting held on 19 February 2018 (see attached)**

Minutes signed as a true and accurate record by MT.

**Matters arising:**

Public Realm – TDw has contacted key people re. support, can write a formal letter if necessary.

KBr has commenced 4-day consultation as agreed in last meeting.

Positive Parking in progress, JHa has communicated as agreed.

DC will update re. unloading site situation in harbour at next meeting.

DC in process of sending Facebook content to SSt.

**5. Finance update**

Copy handed out to meeting. Neighbourhood Plan £5000 commitment now shown, no other changes. TDw – up to £5000 pledged to parking at last meeting, needs to be added. **DC to add this and recirculate to Board members.** KBr – when does entire budget need to be spent? Do we need to apply for an extension after 5 years? JHa – Section 106 fund manager is kept aware of our spending so no issue at present, **JHa to clarify this with her.**

**6. Public Realm Improvements (KBr)**

KBr in the process of organising meetings. TDw has contacted John Betty, Kate Kennally, Glen Caplin, in relation to the Enterprise Zone. NESTA has given Penzance the highest scoring within Cornwall, current plans are for an Enterprise Zone (can be in more than one location). TDw to send MT connections to promote this.

**7. Car Parking in Penzance – update (MT)**

TDw – on 31<sup>st</sup> March, all car parks will have signs done saying 4pm – 9am alongside Just Park info. (This will allow people to park for less than £1 a day in Penzance if they pay in advance.) Scheme begins on April 1<sup>st</sup>. Hourly parking will increase but this should hopefully be covered by visitors with local people parking for less. Pay on Exit is agreed and in progress. It should potentially be possible to move between car parks with Just Park. TDw – BID might put something towards promotion as well as Regen Board's (up to) £5,000. SSh – can we ringfence our £25,000 and not pay it unless Pay on Exit happens? **JHa to action.** Craig Taylor is the Council contact for any parking enquiries - [cjtaylor@cornwall.gov.uk](mailto:cjtaylor@cornwall.gov.uk). TDw – could JCo put together a specific proposal for the use of the £5000 max and begin to action this? SSh – there is a plan in place, awaiting confirmation. **JCo to produce cost breakdown.**

**8. “Gateway to Penzance” (SE)**

Very positive meeting with Network Rail – the old railway depot needs to be treated carefully as the entrance to the town. Spencer units will go from site, CORMAC can be asked to remove their kit and the area tidied while the future of the site is decided. TDw – an income-generating parking facility within walking distance of a beach, the station etc. will be a good investment opportunity for the Council. **JHa will escalate as an agenda item at next Placeshaping Board. Town/County Council colleagues to work together to promote this with Simon leading.**

**9. Causewayhead Planters (JC)**

TDw has contributed Community Chest money, BID and traders have also invested in extra planters. Dr Armstrong from Tremeneheere is donating the plants. Could the Regen Board contribute from Public Realm? JCo is contacting Tesco about contributing. DC – it is important that money is spent on Public Realm and we deliver on things. DC proposed we allocate money in case Tesco don't contribute. **Group agreed to ringfence up to £5,000 for urgent public realm works, with a proper cost breakdown from JCo. All in favour. JCo to do cost breakdown.** KBr voiced concern at not following the overarching Public Realm strategy.

**10. Communication (DC)**

**Redacted minutes still need to be actioned by DC.**

**11. Project Updates:**

**(a) Spatial Strategy (KBr)**

Spatial studies circulated by KBr prior to meeting. SE has emailed a concern to KBr who will look at this. TDw – back street housing and possible Krowji have been taken to the Council to take forward, both are hard to find within the Study so a separate summary document for these two projects will be produced. ND – will Krowji include motorcycle shop? TDw – no, the owners have applied to turn this into residential units. **Spatial Study needs to be signed off, so Lavigne Lonsdale can receive their final payment. (Summary still to be done.) All agreed that payment will be made on 16<sup>th</sup> April on the understanding that the summary is done by then. Board to send proofreading comments to KBr.** Krowji building has been submitted to Adam Birchall for next stage of development.

**(b) Coinagehall Street/Growth Fund Bid (TDw)**

Council property team are now considering directly developing the site. MT – timescale is needed. KBr – where is growth deal money sitting? This is to be raised at Placeshaping.

**(c) Digital Bid (KBr)**

No progress.

**(d) Market Bid (KBr)**

Final bid has been submitted and returned with a query which KBr will action.

**(e) Signage Project (KBr)**

No update

**(f) Penzance Harbour Coastal Communities (JHa)**

CCF round 5 has now gone live. Expression of Interest will go in after presentation takes place internally tomorrow. Penzance harbour will be Cornwall's lead application. Moving through RIBA stages, 2-stage application to be done. Good logistics meeting took place with the Steamship Company this morning.

**(g) Jubilee Pool (JHa)**

The drill has suffered technical difficulties. Battery Road is an embargoed road and needed to be released in time for Easter. Programme is being reconfigured for further works during the season. Work will continue during April and May with a proposed deadline of June.

**12. Safer Penzance update (DC)**

At least 25 radios have been distributed, along with 2 for street pastors. Supermarkets have also taken radios so there is good breadth of coverage. There are still some radios available at the discounted price so please encourage local businesses to apply for them. 4 new cameras have been installed. Safer Penzance relaunch is taking place on 12<sup>th</sup> April.

**13. AOB**

ND – is there an update on the street food project location? DC – Andrew Mitchell has reported that they will be moving in as soon as essential works on the building are completed. CO – Andrew Mitchell is working very hard to make this happen as delays have been extensive. MT – **contractors need to be pressured as a matter of urgency.**

SSh – Nigel Blackler promised the coach park would be open by Easter – **JHa to chase up.**

SSh – the Board works very well but some decisions are made outside meetings without the business community being involved, e.g. the recent car park plans. Could there please be a free flow of information between all involved. MT – discussions happen outside the meetings but no decisions are made. NH – because the car parking was discussed by email this limited the chance to discuss it as a Board. TDw – this wasn't ideal but we were given no choice in this instance. We must be careful what is emailed and who is copied in.

TDw – could the poorer areas of the community be added to future agendas? **(Areas of high deprivation to be added to agenda for next meeting. JHa to send out information in advance.)**

**14. Date of Next Meeting**

Monday 30<sup>th</sup> April, 5:00pm

Meeting closed at 6:45pm

Chairman  
March 2018