

**MINUTES OF THE PENZANCE REGENERATION PARTNERSHIP MEETING**  
**Held at 5 p.m. on Monday 10 September 2018 in the Zennor Building, Penwith College**

**Present:** Jim McKenna (Cornwall Council/Vice-Chair)  
Dick Cliffe (Mayor)  
Nigel Pengelly (Penzance Town Council)  
Nick Hood (Penzance BID)  
Jessica Colliver (Penzance BID)  
Sarah Shaw (Penzance Chamber of Commerce)  
Simon Elliott (Cornwall Council)  
Susan Stuart (PZ Neighbourhood Plan)  
Ian Harris (Penzance BID)  
Nigel Davis (PZ Neighbourhood Plan)  
Tim Dwelly (Cornwall Council)

**1. Apologies for absence**

Cllr. Mario Fonk, James Hardy, Cllr. Cornelius Olivier, Emily Kavanaugh,  
Cllr. Sue Nicholas

**2. Declarations of interest**

None

**3. Exclusion of press and public for confidential items**

None

**4. Minutes of meeting held on 20 Aug 2018**

Signed as a true and accurate record by the Vice Chair after one amendment.

AOB. EK questioned whether the Regeneration Partnership should contribute to the Jubilee Pool fund raising effort. There was a consensus that the Partnership should make a contribution but no proposal was agreed.

**Matters Arising not covered in the Agenda:**

Neighbourhood Plan. SSt stated that the Penzance Expo would be used to raise the profile of the NP rather than as part of the formal public consultation.

Street Food Project. JMCK understood from CC that work on the old Probation Office was now complete. Toilet access for customers of the scheme remained an issue and options for solving the problem were required. SFP has sought help with cost of new flooring from the Town Council.

**Action DC**

Cliff Hotel. The owner of the Cliff Hotel has not been contactable in recent weeks and as result the BID Manager has not been able to obtain his agreement to improve the external appearance of the Hotel's boarded up windows with vinyls. Continuing action.

**Action JC**

## **Penzance Regeneration Partnership 10<sup>th</sup> September 2018**

Premier Inn. The BID Manager (JC) had sought an update on the start of work on Premier Inn but had yet to receive a reply. Some limited activity had been seen (thought to be preparations for ground works).

### **5. Finance Update.**

The Finance summary needed to be updated to reflect:

- a. The agreement (early 2018) to provide £5,000 towards match funding of the Digital Skills Bid. DPN were seeking payment of the PRP's £5,000 match funding.
- b. The agreement with Cornwall Council (Parking) to contribute £25,000 from the Parking Contribution towards the cost of pay-on-exit parking infrastructure for the Harbour Car Park. PRP Chairman had sought members approval by email on 13 Mar 18 and outcome had been ratified at subsequent PRP meeting
- c. Members wanted an additional column on the financial summary sheet showing notional funds availed (funds available less commitments).

**Action DC**

### **6. Signage/Public Realm Improvements**

#### **Signage**

Cornwall Council (NB) had explicitly promised at an earlier Place Shaping Meeting to help with the capital cost of new signage in Penzance for pedestrians provided the Partnership completed the wayfinding analysis and design work. NB had recommended minimizing reliance on external consultants for this work. The BID had previously agreed to lead the work. The Working Group members were confirmed as JC, SS, NH, TD. The BID Manager agreed to call a meeting of the Working Group in the near future to pull the team together and agree a programme of work.

**Action: JM**

Rebecca Lyle (Cornwall Council) had been funded to continue her involvement in Penzance;s transport issues. The Signage WG would need to liaise with her.

#### **Public Realm**

SS expressed concern about the dilapidated condition of public benches in the Town Centre and the need for a programme of refurbishment, funded from S106 (Public Realm funds) if necessary.

The Town Council had resolved to conduct a survey of public benches in the Parish at its meeting on 9 Jul 18. The survey results were the starting point for any programme. DC to provide expected completion date.

**Action DC**

## **Penzance Regeneration Partnership 10<sup>th</sup> September 2018**

The Town Mayor had been contacted by an ex Town Councillor who said Stephen Piff, Hd of Dept, Penwith College, was open to a student carpentry project to repair damaged benches. The Market Jew St bench (below Olivers Photographics) with curved (S shaped) slats was a potential project as its repair was not straightforward. JMck to ask the Chairman (Director of College) if this option could be pursued.

**Action: JMCK**

Cornwall Council was struggling to maintain public realm furniture and the Town Council was not eager to take it on given the backlog of maintenance required. Partnership working was required to find solutions and spread the costs.

### **7. Town Centre Hub**

The Town Centre Hub initiative is supported by the Cornwall Council (Community Safety). Penzance BID and Penzance Town Council. The Town Council voted on the 3 Sep 18 the sum of £19,030 to fund its share of costs for 2018/19 and 2019/20. Heads of terms for Cornwall Council's lease of No 1 Causewayhead had been agreed and a detailed lease agreement was in the process of being drawn up.

### **8. Parking.**

Penzance car park income was understood to be up 4% but given the ~50% hike in charges this meant usage (vehicle stays and therefore Town footfall) had dropped substantially. The fine sunny weather was likely to be a contributing factor as visitors stayed on the beach in good weather. Detailed statistics for Penzance Car Parks were required from Cornwall Council to understand what had happened.

**Action: DC** (completed 12 Sep)

TD had asked for statistics on the use of the Just Park application but had not yet received them. TD to follow up request for Just Park data.

**Action: TD**

The Penzance Parking website created by the BID was now operational.

Cornwall Council had stated that they intended to introduce banding for car park charges based upon their convenience and popularity. The PRP needed to understand Cornwall Council's proposals early in order to exert influence. It was agreed that Craig Taylor, Cornwall Council (Parking), should be invited to the next meeting. **Action JM**

Installation of pay-on-exit infrastructure was expected to start in the autumn. The Penzance Harbour Car Park and a St Ives Car Park were the first two to be installed in Cornwall.

## **Penzance Regeneration Partnership 10<sup>th</sup> September 2018**

The Sainsbury's P &R had been opened to the public for general use but the operator reported little interest and some disenchantment when drivers realized there was no dedicated bus service between the car park and the Town Centre.

### **9. Penzance EXPO.**

The Penzance EXPO was due to run in St John's Hall from 6 – 13th Oct.

Pat Hewitt was working with Emily at Cornwall Council over invitations. Invitations for Westminster invitees had already been issued.

It was hoped that the Secretary of State for Housing, Communities and Local Government (James Brokenshire) would visit with the Cornwall Council Chief Exec on Thursday 11 Oct between 11.00 and 14.00. There would be an informal event on the Thursday evening for Cornwall Businesses.

### **10. Project Update.**

- a. Spatial Study follow-up Projects. Nothing new to report.
- b. Penzance Digital Skills Training. The launch event for 'Digitising the Economy through Skills Development', an £800,000 project led by DPN with £641,000 of European ESF funding, was due to take place on 24 Sep at The Vault.
- c. Market Bid. JC reported that written confirmation of a successful outcome to the £60,000 LAG bid was awaited. The total value of the project with match funding was £80,000 . The first two markets were planned for 1 and 15th Dec 18. Members congratulated Jess Morris, BID Manager, on her success with the LAG bid.
- d. Penzance Harbour CCF Bid. Nothing heard from Central Government (over-due).
- e. Jubilee Pool. The local fund-raising effort was certain to reach it £350,000 minimum target. The stretch target was £500,000.

### **11. AOB. None.**

**Date of Next Meeting. 15 Oct 18.**

Cllr. Jim McKenna  
Vice Chairman  
September 2018