

PENZANCE TOWN COUNCIL

Encompassing Gulval, Heamoor, Mousehole, Newlyn & Penzance



**TOWN CLERK:
HESTER HUNT**

**PENLEE CENTRE
PENLEE PARK
PENZANCE
CORNWALL TR18 4HE
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15 January 2019

Councillors S M Cordel (Chair)
N C Broadhurst (Vice-Chair)

Councillors	D J Axford	J S Lambourn
	R B Cliffe	R A Mann
	N A Davis	N G Pengelly
	J H Dixon	N N Waller
	T L Halliday	C A C White
	B Jackson	

The Press and all other Town Councillors for information

FINANCE AND GENERAL PURPOSES COMMITTEE

You are hereby summoned to a meeting of the Finance and General Purposes Committee which will be held in the St Piran's Room, Penlee Centre, Penzance on Monday 21 January 2019 at 7.00pm, to discuss the business set out in the Agenda below.

Hester Hunt
TOWN CLERK

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.

AGENDA

1. Apologies for Absence
2. Declarations of interest – Members to declare any interests they may have in agenda items in accordance with the requirements of the Local Authorities.
Cornwall Code of Conduct 2014)
3. Public participation

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4. Exclusion of press and public
To resolve to exclude members of the press and public. To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted. (*Public Bodies [Admission to Meetings] Act 1960*)
5. Minutes of the Meeting held on 26 November 2018 (already received)
6. Applications for Grant (see attached)
 - (a) Paul Cricket Club
 - (b) YMCA Cornwall
7. Reports for Decision (see attached)
 - (a) Update on Financial Action Plan
 - (b) Financial papers to receive and accept:-
 - (i) Paid Expenditure Transactions made from 1 October to 30 November 2018
 - (ii) Bank Reconciliations 1 October to 30 November 2018
 - (iii) Financial Comparison for the period ending 30 November 2018
 - (c) Payroll Software- Annual Renewal
8. Reports for Decision from other Committees (see attached)
 - (a) Leisure & Amenities Committee – Community Toilet Scheme 2019
 - (b) Leisure & Amenities Committee – Lone Working: Mobile Phone Provision
9. Reports for Information
 - (a) Interim Internal Audit Report
 - (b) Update from Social Action Fund Working Group (verbal)
10. Matters arising for report only