

PENZANCE TOWN COUNCIL

Encompassing Gulval, Heamoor, Mousehole, Newlyn & Penzance



**TOWN CLERK:
HESTER HUNT**

**PENLEE CENTRE
PENLEE PARK
PENZANCE
CORNWALL TR18 4HE
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12 June 2018

Councillors	D J Axford	T L Halliday
	N C Broadhurst	B Jackson
	R B Cliffe	J S Lambourn
	S M Cordel	R A Mann
	J H Dixon	N G Pengelly
	N A Davis	N C Roach
	N N Waller	

The Press and all other Town Councillors for information

FINANCE AND GENERAL PURPOSES COMMITTEE

You are hereby summoned to a meeting of the Finance and General Purposes Committee will be held in the St Piran's Room, Penlee Centre, Penzance on Monday 18 June 2018 at 7.00pm, to discuss the business set out in the Agenda below.

Hester Hunt
TOWN CLERK

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.

AGENDA

1. To make the following appointments:
 - (a) Committee Chair
 - (b) Committee Vice-Chair
2. Apologies for Absence
3. Declarations of interest – Members to declare any interests they may have in agenda items in accordance with the requirements of the Local Authorities.
Cornwall Code of Conduct 2014)

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4. Public participation
5. Exclusion of press and public

To resolve to exclude members of the press and public. To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted. (*Public Bodies [Admission to Meetings] Act 1960*)
6. To confirm the Minutes of the Finance and General Purposes meeting held on 19 March 2018 (already circulated).
7. Thank you Letters
 - (a) Argyle Community Trust
 - (b) Roaming CIC
 - (c) Penzance Old Cornwall Society
 - (d) Penzance Street Pastors
8. Applications for Grant
 - (a) Cornwall Air Ambulance Trust
 - (b) Duchy Opera Trust Limited
 - (c) Merlin MS Centre
 - (d) Penzance Fire Station Sports & Social Club
 - (e) Penzance Literary Festival
 - (f) Sailors Children's Society
 - (g) Whole Again Communities
9. Reports for Decision (see attached)
 - (a) Internal Audit Report for the year ended 31st March 2018
 - (b) Update on Financial Action Plan
 - (c) Financial papers to receive and accept:-
 - (i) Paid Expenditure Transactions made from 1 February to 31 March 2018
 - (ii) Bank Reconciliations 1 February to 31 March 2018
 - (iii) Financial Comparison for the year ending 31 March 2018
 - (d) Financial papers to receive and accept:-
 - (i) Paid Expenditure Transactions made from 1 April to 30 April 2018
 - (ii) Bank Reconciliations 1 April to 30 April 2018
 - (iii) Financial Comparison for the period ending 30 April 2018
 - (e) Appointment of Representative to the Devolution Programme Working Group
10. Reports for Decision from Other Committees
 - (a) Leisure & Amenities Committee - CCTV re installation works
 - (b) Leisure & Amenities Committee – Gulval Allotment Site Resurfacing Works
 - (c) Leisure & Amenities Committee – Statutory Certification Review: Electrical Inspections
 - (d) Leisure & Amenities Committee – Legionella Testing

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11. Reports for Information

(a) Update on Coastal Communities Project (verbal update)

12. Confidential Report for Decision from Other Committees

(a) Penlee House Committee – Cleaning Contract

13. Matters arising for report only