

PENZANCE TOWN COUNCIL

Encompassing Gulval, Heamoor, Mousehole, Newlyn & Penzance



**TOWN CLERK:
HESTER HUNT**

**PENLEE CENTRE
PENLEE PARK
PENZANCE
CORNWALL TR18 4HE
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20 November 2018

Councillors S M Cordel (Chair)
N C Broadhurst (Vice-Chair)

| | | |
|-------------|--------------|--------------|
| Councillors | D J Axford | J S Lambourn |
| | R B Cliffe | R A Mann |
| | J H Dixon | N G Pengelly |
| | N A Davis | N N Waller |
| | T L Halliday | C A C White |
| | B Jackson | |

The Press and all other Town Councillors for information

FINANCE AND GENERAL PURPOSES COMMITTEE

You are hereby summoned to a meeting of the Finance and General Purposes Committee which will be held in the St Piran's Room, Penlee Centre, Penzance on Monday 26 November 2018 at 7.00pm, to discuss the business set out in the Agenda below.

A handwritten signature in black ink that reads "Hester Hunt".

Hester Hunt
TOWN CLERK

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.

AGENDA

1. Apologies for Absence
2. Declarations of interest – Members to declare any interests they may have in agenda items in accordance with the requirements of the Local Authorities. *Cornwall Code of Conduct 2014)*

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3. Public participation
4. Exclusion of press and public

To resolve to exclude members of the press and public. To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted. (*Public Bodies [Admission to Meetings] Act 1960*)
5. Minutes of the Meeting held on 8 October 2018 (previously circulated)
6. Reports for Decision (see attached)
 - (a) Update on Financial Action Plan
 - (b) Financial papers to receive and accept:-
 - (i) Paid Expenditure Transactions made from 1 September to 30 September 2018
 - (ii) Bank Reconciliations 1 September to 30 September 2018
 - (c) Staff Training budget
 - (d) External Communications Budget
 - (e) Strategic Grants – annual review
 - (f) 2018/19 Revised Budget and Draft Budgets 2019/20 to 2021/22
 - (g) East Ward Bi-election costs
 - (h) Social Action Working Group -Draft Strategy (to follow)
7. Reports for Decision from Other Committees (see attached)
 - (a) Leisure & Amenities Committee – Vehicle Lease 2019
 - (b) Leisure & Amenities – War Memorial Restoration
 - (c) Leisure & Amenities – Lone Working: Mobile Phone Provision
 - (d) Leisure & Amenities – Community Toilet Scheme
 - (e) Leisure & Amenities – 2018/19 revised budget and draft budgets 2019/20 to 2021/22
 - (f) Penlee House – 2018/19 revised budget and draft budgets 2019/20 to 2021/22
8. Matters arising for report only