

PENZANCE TOWN COUNCIL

Encompassing Gulval, Heamoor, Mousehole, Newlyn & Penzance



**TOWN CLERK:
HESTER HUNT**

**PENLEE CENTRE
PENLEE PARK
PENZANCE**

CORNWALL TR18 4HE

Telephone: (01736) 363405

Email: info@penzancetowncouncil.co.uk

7 August 2018

Councillors	D J Axford	T L Halliday
	N C Broadhurst	B Jackson
	R B Cliffe	J S Lambourn
	S M Cordel	R A Mann
	J H Dixon	N G Pengelly
	N A Davis	N N Waller

The Press and all other Town Councillors for information

FINANCE AND GENERAL PURPOSES COMMITTEE

You are hereby summoned to a meeting of the Finance and General Purposes Committee which will be held in the St Piran's Room, Penlee Centre, Penzance on Monday 13 August 2018 at 7.00pm, to discuss the business set out in the Agenda below.

PP
Hester Hunt
TOWN CLERK

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please be aware that whilst every effort is taken to ensure that members of the public are not filmed, **we cannot guarantee this**, especially if you are speaking or taking an active role.

AGENDA

1. Apologies for Absence
2. Declarations of interest – Members to declare any interests they may have in agenda items in accordance with the requirements of the Local Authorities.
(Cornwall Code of Conduct 2014)
3. Public participation

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4. Exclusion of press and public

To resolve to exclude members of the press and public. To agree any items to be dealt with after the public and press have been excluded as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted. (*Public Bodies [Admission to Meetings] Act 1960*)
5. Minutes of the Meeting held on 18 June 2018 (see attached)
6. Thank you Letters
 - (a) Cornwall Air Ambulance
 - (b) Duchy Opera Trust Limited
 - (c) Merlin MS Centre
 - (d) Penzance Fire Station Sports & Social Club
 - (e) Penzance Literary Festival
 - (f) Sailors Childrens Society
 - (g) Whole Again Communities
7. Applications for Grant (see attached)
 - (a) Penwith Community Development Trust
8. Reports for Decision (see attached)
 - (a) Update on Financial Action Plan
 - (b) Financial papers to receive and accept:-
 - (i) Paid Expenditure Transactions made from 1 May to 30 June 2018
 - (ii) Bank Reconciliations 1 May to 30 June 2018
 - (iii) Financial Comparison for the period ending 30 June 2018
 - (c) Local Devolution Funding – Environmental Enhancement Projects
 - (d) Surfers Against Sewage – Review of Grant Award
 - (e) IT Equipment replacement
 - (f) Internal audit service
9. Reports for Decision from Other Committees (see attached)
 - (a) Leisure & Amenities Committee – Income Budget Line Creation
10. Reports for Information
 - (a) Update on Strategic Planning event (verbal)
 - (b) Update from Social Action Fund Working Group (verbal)
 - (c) Town Centre Hub: Concept and likely costs (to follow)
11. Confidential reports for decision (see attached)
 - (a) Secure Banking Service
 - (b) The Lodge - Rent on Temporary Accommodation
12. Matters arising for report only